



VOLUNTEER POSITION DESCRIPTION: Summer Program Aide

Position: Summer Program Aide, Volunteer role

Location: In person positions serving Washington, DC; Montgomery County, MD; and Fairfax County, VA

Compensation: Volunteer, unpaid

Crossroads: Asian American LEAD Summer Program 2022 focuses on exploring identity through the lens of AALEAD's 2022 theme Crossroads: Your Journey Awaits. Youth participants will explore their own and their community members' identities and experiences, participate in interactive workshops, attend field trips, and create art to tell their stories.

AALEAD is seeking 1-2 volunteers per region (DC, MD, and VA) committed to supporting low income Asian American youth, immigrant, and youth of color through Positive Youth Development approaches on a weekly basis. Volunteers will be working with AALEAD staff to support approximately 45 middle school and high school students per site, provide supervision, and ensure safety for program participants.

Program Aides are expected to volunteer at least once per week Monday through Wednesday during either the morning or afternoon shift for the duration of the program. Scheduling is flexible, and a best fit for undergraduate students, graduate students, retirees, or working professionals with flexible weekday mornings/afternoons.

Summer Program schedules vary slightly by region, but typically meet Monday through Wednesday or Thursday on-site at a regional location. Typical program hours are 9:30am-4:30pm. Volunteers may have the opportunity to attend field trips as available. Programs run from June 27 through to July 29, 2022.

Duties and Responsibilities:

- Encourage positive youth behavior, engagement, and participation
- Facilitate energizers, ice breakers, and team building activities that foster a sense of community among program participants
- Support youth individually and in small groups in completing a culminating creative project
- Provide supervision to ensure physical and emotional safety of youth
- Support logistical tasks such as snack/lunch coordination and attendance tracking
- Build rapport with all program participants and be a positive role model
- Physical lifting of program supply boxes up to 50 lbs possible, not required
- Carry out other specific tasks as directed by AALEAD staff

Requirements:

- Must be at least 21 years old
- Must successfully pass background checks as required by AALEAD and the host site
- Have strong initiative and be a self-starter
- Strong interpersonal communication skills and ability to interact with high school students, middle school students, and staff



Asian American LEAD

Youth Leadership, Empowerment, and Development

- Experience working with diverse populations through a culturally responsive lens, including low income, under-served, Asian American youth
- Commitment to Positive Youth Development practices

Training & Supervision:

- All volunteers will complete an orientation to AALEAD and training and training on Positive Youth Development and youth engagement best practices
- Additionally, volunteers must complete regional training on youth safety
- Volunteers will report to the regional program manager

How to apply: Complete the online [AALEAD Volunteer Application](#) and be sure to include your weekly availability